



"Where Family And Friends Come Together"

2507 Chamberlayne Ave.

Richmond, VA 23222

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Vendor Agreement

This Vendor Agreement is by and between **Sponsors** Johnson's Charities Company, Funkmotor Entertainment and

Vendor _____ of _____ .

Vendor (_____) will be provided with a space in exchange of a \$ _____ (_____) donation.

Please include a 3% handling fee for online donations.

Description of items to be sold at the event: _____ .

This Vendor Agreement is for the following event:

6th Annual Smoke & Vine Festival 2018

Location: 251 Henricus Park Road, Chester, VA 23836

Date: July 14, 2018/Time: 4:00pm until 10:00pm

Set-up time for the event is at 12:00 p.m. Breakdown and removal of facilities is 10:00 p.m. After set-up, all vehicles must be moved to the public parking area. Your vehicle cannot remain on the grounds.

Food Vendors: Every food vendor must provide proof of proper insurance and meet the requirements of the Health Department and Fire Marshal.

Non-food Vendors: Every non-food/merchandise vendor may need to provide proof of proper insurance and must meet the requirements of the Commissioner of Revenue's office and Fire Marshal including obtaining any licenses/permits required. If only displaying versus selling, this is not necessary.

****PLEASE NOTE****

FOR SAFETY REASONS, VENDORS WILL NOT BE ALLOWED TO SET-UP ONCE THE DOORS HAVE OPENED. YOUR VENDOR FEE WILL NOT BE REFUNDED. ABSOLUTELY NO EXCEPTIONS!

EXTRA SERVICES: Johnson's Charities and Funkmotor Entertainment are not obligated to provide electrical service, tables, chairs, tents or lighting. Johnson's Charities and Funkmotor Entertainment are not affiliated with the vendor listed or liable for any merchandise sold.

CANCELLATION: In the event of inclement weather, an alternative date will be set upon approval by the facility, Henricus Historical Park.

Vendor agrees to the terms of this Agreement inclusive of all applicable laws, statues, ordinances, rules and regulations of the Commonwealth of Virginia. By signing this agreement you agree to set up and maintain your booth in a professional manner. Vendor agrees to assume all risks arising from or relating to its participation at said event.

Signatures:

Sponsor Date Vendor Date

ALCOHOL AND ILLEGAL PARAPHERNALIA IS PROHIBITED AT THIS EVENT!

Having trouble with this button? Please email this form directly to mr.funkmotor@yahoo.com